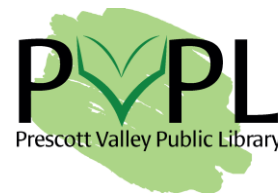


GIFTS AND DONATION POLICY



The Prescott Valley Public Library (“the Library”) acknowledges the importance of gifts and donations to the Library’s growth and development. The Library welcomes gifts and donations of materials, which are reviewed and accepted using the Library’s policies, mission, and/or priorities.

All gifts and donations become the sole property of the Library upon receipt and cannot be returned. The Library reserves the right to decide whether donated items are added to the collection and to determine the conditions of display, storage, and access. All gift materials added to the collection must meet the same selection criteria as purchased materials. The Library accepts monetary donations only through the Friends of the Prescott Valley Public Library (“the Friends”), a 501 (C)(3) corporation, and only if they are unrestricted, or if restricted, given in reasonably broad and flexible terms to maximize the usefulness to the Library.

Gifts and donations not added to the collection are given to the Friends for sale in their bookstore. Proceeds from the Friends’ Bookstore directly benefit the Library. Any items unsold by the Friends may then be donated to another organization or discarded. Gifts and donations of materials can be acknowledged with a receipt for materials donated. However, the library cannot legally make a determination of the value of the donation or act as an appraiser (The Tax Reform Act of 1984, Sec. 155a). The library maintains the right to refuse donations at any time.

Revised and Adopted: August 3, 2021